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David M. Albright, Chair
Lawrence Bilotto, Vice Chair
Michael Haire, Secretary
Richard Haines
Jesse Ickes
Devin Saylor

ALTOONA CITY PLANNING COMMISSION

The Altoona City Planning Commission, created in March 1916, is composed of seven residents appointed by the Mayor with the approval of City Council. The Commission is responsible for developing and updating the Comprehensive Plan, reviewing proposals that affect the development of the City, and providing a public forum that encourages participation in guiding the future of the City.

Regular Meeting of Tuesday, February 6, 2024 at 3:00 PM
4th Floor City Hall Common Room

AGENDA

CALL TO ORDER

NEW BUSINESS

On January 2, 2024, Mayor Matthew Pacifico reappointed Michael Haire to the Altoona City Planning Commission for a term of four years. Said term shall expire the first Monday of January 2028. Re-appointment was approved by Council unanimously. There is one unfilled position. James Dixon's term expired and he has elected to refuse the appointment for another term.

NOMINATION AND ELECTION OF OFFICERS – Nominations will be received from the floor with subsequent action by the board for the following positions:

1. Chairperson
2. Vice Chairperson
3. Secretary

ADMINISTRATIVE ITEMS

1. Approval of Minutes – The Commission will consider the approval of minutes from its previous meeting of January 2, 2024 which is included in the packet.
2. 2024 Meeting Dates – 2024 Altoona City Planning Commission meeting dates.
3. Public Comment Period – All public comments will be received at this time.

SUBDIVISION AND LAND DEVELOPMENT – None

STAFF LEVEL REVIEWS

Staff has received the following staff level subdivision/land development applications since the January 2, 2024 regular meeting:

- a. Corey T Noel – 104-110 Caroline Ave – No-Impact Subdivision Plan – Approved
- b. John J Castle – 413-421 E Southey Ave – No-Impact Subdivision Plan – Under Review

SPOT BLIGHT DECLARATION – The ACPC will consider the following property as blighted.

1112 6th Avenue
Herman Bott & Mary Kuny (Bott)

INFORMATIONAL ITEMS

1. GAEDC Report
2. Blair County Planning Commission Report

COMMISSIONER FORUM

1. Comprehensive Plan Update
2. Summary Analysis of Current Comprehensive Plan – Devin Saylor

QUESTIONS FROM MEDIA AND PUBLIC

ADJOURNMENT

**MINUTES
ALTOONA CITY PLANNING COMMISSION
REGULAR MEETING
January 2, 2024**

MEMBERS PRESENT

David Albright – Chair
Michael Haire – Secretary
Larry Bilotto – Vice Chair
Richard Haines
Jesse Ickes

MEMBERS ABSENT

James Dixon
Devin Saylor

GUESTS PRESENT

Bill Kibler – Altoona Mirror

STAFF PRESENT

Rebecca Brown – Director, Department of Codes and Inspections
Diana White – Director, Department of Community Development
Mary Johnson – Deputy Director, Department of Community Development
Sabrina Appel-McMillen – GIS/Land Use Coordinator
MacKenzie Caron – Blair County Planning Commission
Mayor Matt Pacifico – Mayor City of Altoona
Omar Strohm – Altoona City Manager
Rob Crossman – Division Chief, Engineering Services
Nate Kissell – Director Public Works
Bette Fischer – Clerical Associate III, Department of Community Development

The Altoona City Planning Commission (ACPC) held its regular meeting on January 2, 2024, in the City Hall 4th Floor Common Room, 1301 12th Street, Altoona, PA. Chair David Albright called the meeting to order at 3:05 P.M.

ADMINISTRATIVE ITEMS

1. Approval of Minutes

A motion was made by Mr. Ickes to approve the minutes from the December 5, 2023, meeting. Mr. Haire seconded the motion. Motion passed unanimously.

Mr. Bilotto apologized to the commission for the last meeting. He explained that we had a project which was brought to the commission for approval. He gave his approval but after doing a site visit, he has discovered that the plan had given us the facts but the facts did not tell the whole story. The minutes are what they are and they are truthful, but these are his comments in retrospect. Mr. Albright thanked him for bringing this to our attention.

2. Public Comment – None

SUBDIVISION AND LAND DEVELOPMENT APPLICATIONS – None

STAFF LEVEL REVEIWS

Staff has received the following staff level subdivision/land development applications since the December 5, 2023 regular meeting.

- a. Altoona Renaissance – 2200-2218 6th Avenue - No impact Lot Merger Subdivision Plan Under Review.

3. SPOT BLIGHT DECLARATION - None

4. INFORMATIONAL ITEMS

GAEDC Report – No report. Mr. Bilotto has volunteered to be the representative from the Altoona Planning Commission. Ms. White will see that his name is submitted and will see to it that he receives invitations to the meetings.

Blair County Planning Commission Report – Ms. Caron reported that the only plan that was discussed at the meeting was the Chopra Pediatric Medical Center addition, which was approved on December 12, 2023.

- 5. COMMISSIONER FORUM** – Ms. White presented the following document last year prior to beginning the process of putting together the new comprehensive plan. She presented the document and noted where changes occurred over the past year (document is attached). City staff were present to answer questions given the fact that most of the work occurred when she was not at the City. It was noted that much was achieved despite the fact that the City was in Act 47 for part of the time, there were significant management changes, and COVID halted operations for a time. Mr. Albright asked Ms. White if she shared the document with the steering committee and she stated that she can share it again.

POSITIVELY ALTOONA ACCOMPLISHMENTS (STAFF REVIEW)

Overview

City Council and Planning Commission have set forth that planning in the City seeks to be:

- o Broad and reflect and integrated approach
- o In touch with market conditions and realities
- o Geared to specific actions and steps for implementation

- Rooted in capacity, resources and expertise
- Understandable by and engaging for all; and unique.

The following principles have been adopted to guide planning in the City:

- Instill pride in our City
- Build new community partnerships
- Nurture local economic development
- Promote transportation options for convenient, healthy living
- Improve infrastructure and appearance of the City
- Incorporate sustainable development principles
- Invest for future generations

Part 1: Planning Influences

- Relationships
- Economy
- Services throughout the community and budget
- Transportation
- Infrastructure
- Well-being
- Amenities
- Urban design and the public realm
- Future land use, housing and redevelopment
 - Neighborhood compatibility
 - A champion of the downtown
 - “Sense of place”
 - Downtown parking
 - Retail storefront strategy
 - Downtown living
 - Cultural opportunities
 - Tourism programming and opportunities

Community Survey

Satisfied: Affordability/quality of homes, tax rate / cost of living, parks and recreation, sewer maintenance / stormwater runoff

Not Satisfied: Homeowner / property maintenance, job opportunities, code enforcement / demo of blighted buildings, availability of info on City services / policies / etc., street maintenance / repairs

Part 2: Core Plan Elements

Mission Statement: Embrace the City's existing assets through a new lens to initiate transformative, sustainable, and cost-effective change in Altoona

The Mission Statement is geared to:

- Instill pride in our City
- Build new community partnerships
- Nurture local economic development
- Promote transportation options for convenient healthy living
- Improve the infrastructure and appearance of the City
- Incorporate sustainable development principals
- Invest for future generations

NOTE:

Between 2012 and 2023, there have been a number of changes that have affected the goals and achievements of Positively Altoona

- The City emerged from Act 47 in four years
- The City reorganized the planning and community development functions – most land development is handled by public works and codes, with input from community development – a cooperative agreement is in place with BCPC who attends all ACPC meetings and weighs in on complex developments
- The City workforce has been significantly reduced over time. In the past there were about 70 firemen, 100 police and 14 planning department employees. Today there are 58 fire positions, 66 police officers and 7 staff in the community development department. There are no AICP planners on staff, and this function is being fulfilled through an agreement with the Blair County Planning Commission.
- The City established a land bank.
- Many projects were put on hold during COVID 19

- The City received \$39MM in ARPA funds to help reconstitute workforce and make up for lost tax revenue
- The City has funds available to address some needs that were previously on a wish list.
- The City will hire staff to accomplish some of the community engagement/marketing recommendations in this plan.
- The City will hire staff to operate the land bank and redevelopment efforts.

The Plans Goals

COLLABORATION – KEY OBJECTIVES

- Follow the **PA Act 47 Plan – COMPLETE IN 4 YEARS**
 - Lead: Council
 - Existing Partners: City Departments
 - Potential Partners: Business Community (BC), Chamber, legislators, Blair Co, faith-based community, civic groups
 - Target Investments: Outlined
 - Timeline: Immediate
- Establish a **City strategic planning committee** to improve communication and coordination (elected officials, staff, authorities, boards, commissions, schools, civic organizations, legislators, faith-based organizations) – **NO – Steps listed in plan can be a start if we want to do this – but no longer in Act 47**
 - Lead: Planning CD
 - Existing Partners: Council, ACPC
 - Potential: PSU, legislators, elected officials, department heads, AWA ARHS, AMTRAN, GAEDC, ABCD Parking Authority, RA, ZHB, civic, faith, AASD, Shade Tree, Operation Our Town
 - Target Investment: 100-150 hr. volunteer bimonthly
 - Timeframe: Short Term
- Investigate the advantages of creating a City focused **community land bank – LAND BANK ESTABLISHED / ORGANIZATION IN PROGRESS – LAWS HAVE CHANGED SINCE 2012***
 - Lead: RA, Council
 - Existing Partners: ABCD
 - Potential: developers, BC, civic, faith

- Target Investments: property acquisition costs, staff \$40-50K annually, operational costs
- Timeframe: Short Term
- Define a **unique brand** for the City – NO* - extent to be determined
 - Lead: Planning/CD, PC, CC
 - Existing Partners: GAEDC, ABCD, Explore Altoona, PSU Altoona
 - Potential: ARHS, meds, NS, Railroaders, AMTRAN, AMTRAK, Chamber, BC, civic, faith
 - Target Investment: \$25,000 plus volunteer time (250-350 hours)
 - Timeline: Short Term

COLLABORATION – OTHER OBJECTIVES

- Initiate a campaign to highlight the City's assets and **change outside perceptions of the City – NO***
 - Lead: CC, PC, City Administration, Planning / CD
 - Existing Partners: ABCD, GAEDC
 - Potential: Chamber, PSU, PSU Interns, civic, faith, BC, Explore Altoona
 - Target Investment: ongoing discussions
 - Timeline: Short Term
- Work with other organizations to create a **database of volunteer opportunities – NO***
 - Lead: CC, City Admin
 - Existing Partners: Planning/CD, Public Works, GAEDC, CBRC
 - Potential: civic, faith, Chamber, PSU, interns, garden clubs, volunteers, justice system
 - Target Investment: \$40 volunteer hours database plus 8 hours per month upkeep
 - Timeline: Short Term
- Investigate the advantages of **online and credit card payments City Hall – COMPLETE**
 - Lead: CC, City Admin
 - Existing Partners: City Departments
 - N/A
 - Target Investment: \$2,000
 - Timeline: Long Term
- Advocate for Blair Co for **reassessment – COMPLETE**

- Lead: City Wide
- N/A
- N/A
- Target Investment: ongoing
- Timeline: Immediate

LIVEABILITY – KEY OBJECTIVES

- Focus resources on revitalizing Lower Fairview and Logantown; Create showcase neighborhood – In progress
 - Lead: ABCD, Planning/CD, RA
 - Existing Partners: ARHS, Nehemiah Project
 - Potential: faith, civic, Operation Our Town, land bank
 - Target Investment: \$150,000 per neighborhood – secure matching funds
 - Timeline: Short Term
- Hold neighborhood meetings – complete simple neighborhood strategic plans (associations – events – infrastructure – land use improvements) – NO*
 - Lead: Planning / CD, CC
 - Existing Partners: N/A
 - Potential: PSU, ARHS, faith, civic, GAEDC, ABCD, BC, Chamber, Central PA Landlord’s Association, CRBC, BCPC, Blair Community Action, AHA, IDA, Operation Our Town
 - Target Investment: \$7500 plus 500 volunteer hours/neighborhood
 - Timeline: Long Term

LIVEABILITY – OTHER OBJECTIVES

- Determine best use for Keith Athletic Field – In progress
 - Lead: Council, ACPC, Planning/CD
 - Existing Partners: AASD
 - Potential: ABCD, realtors, developers, civic, surrounding neighborhood
 - Target investment: ongoing time
 - Time Frame: Mid Term

TRANSPORTATION – KEY OBJECTIVES

- Investment in Transportation Center as Gateway – NO* – Renovations underway using a \$1.3 million multimodal grant in 2023 – City has little control over train scheduling, but the Mayor is working with Amtrak to try to add another train. Part of this project is to align track to allow for additional train service.
 - Lead: Planning / CD, Council, RA
 - Existing Partners: Parking Authority, GAEDC, ABCD
 - Potential: Public Works, Blair Co, Explore Altoona
 - Target Investment: \$200,000, volunteer time
 - Time Frame: Short Term

- Collaborate with transit providers to elevate ridership – ONGOING - OMAR
 - Lead: Planning / CD, Council
 - Existing Partners: AMTRAN
 - Potential: PSU, Others
 - Target Investment: Ongoing time
 - Time Frame: Short Term

SERVICE AND INFRASTRUCTURE – KEY OBJECTIVES

- **Expand City Planning roles and personnel to further optimize the effectiveness of the Comprehensive Plan’s implementation and pursue/general additional investment in the City – NO* / ** - Planning Department eliminated, Community Development Department established in its place planning contracted with BCPC or handled in house by Codes/Public Works**
 - Lead: Council
 - Existing Partners: N/A
 - Potential: Planning/CD, volunteers, faith, civic
 - Target Investment: \$35-\$45K plus benefits, 3 positions; volunteer hours \$6,000 a year
 - Timeline: Short Term

- **Upgrade critical infrastructure to improve health, promote quality of life, reduce long-term operational costs, make City more competitive with suburbs - ONGOING**
 - Lead: Council, Public Works, Planning / Community Development
 - Existing Partners: AWA, utilities, ABCD, GAEDC, ACPC, CBRC
 - Potential: MPO, IRC, BC, CIL, bikes, Allegheny Ridge, Rails-to-Trails, PennDOT, civic, faith, AMTRAN, Logan Twp, Explore Altoona, West Penn Conservatory, PSU, AASD, gardening clubs, volunteers, justice system, Operation Our Town

- Target Investment: \$5MM Pilot, detailed infra-audits, long-term capital improvements based on audits
- Timeline: Long Term
 - MPO / TIP – YES - Public Works and CD Dept represented on District 9 MPO
 - Transportation –
 - Rebuild all temporary streets to permanent – Complete
 - Replace Spring Run wall N8th – N 9th Ave – ¾ done, last phase in design
 - Street light upgrade to LED – 85% complete
 - Complements to PA resurfacing Lloyd St to Walton Avenue – sidewalks done
 - Curb & Sidewalks: Broadway – PSU campus to Silk Mill – complete
 - Curb & Sidewalks: 7th Ave corridor 8th to 12th St – NO
 - Curb & Sidewalks: 7th Ave corridor 17th to 31 St – NO
 - Curb & Sidewalks: 4th St Chestnut Ave to 25 Ave – NO
 - Curb & Sidewalks: 6th Ave corridor 30th to 40 St – NO
 - Curb & Sidewalks: 6th Ave corridor 7th St to Lloyd – NO
 - Repair/replace 3 of 23 national bridge system deficient 764 – All bridges maintained and inspected
 - Repair/replace non-NBIS bridge **Brush Run** corridor – 20%
 - **Replace 12th St pedestrian bridge** – Complete
 - **ADA ramp replacement** to current standards – In progress as work done
 - **Maintain 189 miles of roads** with resurfacing on 30-year cycle of 6-7 miles per year – Ongoing
 - **Bike-pedestrian corridors: Designate and build network** – 10%
 - **Bike-pedestrian corridors: Collaborate** with MPO in LR Plan, TIP, MPO Bike and Pedestrian Plan – 10%
 - **Bike – pedestrian corridors: Develop addition enhancement fund applications** – 10%
 - **Bike – pedestrian corridors: Construct bicycle-pedestrian linkages** to Hollidaysburg and lower Trail and Bellwood and Bells Gap trail – 10%

- **Crosswalks and sidewalks: Prioritize and build in major intersections – 20%**
- **Crosswalks and sidewalks: Work with PennDOT to build crosswalks – Plank Road, Pleasant Valley Boulevard, and Valley View Blvd according to PennDOT Plank Road Pedestrian Study – 20%**
- **Crosswalks and sidewalks: Create and maintain database ID homeowners interested in sidewalk replacement to coordinate with adjacent – NO – Sidewalk survey is in progress. This could occur after the survey is completed.**
- **Crosswalks and sidewalks: Develop prioritization plan to replace sidewalks – 20%**
- **Crosswalks and sidewalks: Continue to require sidewalks through land development process – 5%**
- **Crosswalks and sidewalks: Maintain sidewalk requirements for land developments – YES**
- **Crosswalks and sidewalks: Promote existing adopt-a-park program – YES**
- **Crosswalks and sidewalks: Add recognition signage – YES**
- **Stormwater management: Outline and adopt passive stormwater management – COMPLETE**
- **Stormwater management: Implement the adopted stormwater standards – ONGOING**
- **Stormwater management: Complete capital improvement projects as needed:**
 - **Replace 60" storm sewer Ivyside – W 15th Ave – Complete**
 - **Replace N 3rd St Storm Sewer (N 7th to N 11th Ave) – Complete**
 - **Replace Plank Road Storm Sewer: Union Ave to Morningside
NO**
- **Gateways: Improve and install gateways – 10%**
- **Gateways: Develop hierarchy of displays – NO (?)**
- **Parks comprehensive plan: Sell underutilized and unused parks – Ongoing**
- **Parks comprehensive plan: Work with the CBRC to implement City related improvements – YES**

- City buildings and related infrastructure: Address upgrades to Transportation Center, public works facilities, police/fire facilities – 20% (Transportation Center under contract, office improvements at public works in progress, expansion of police station in progress, fire equipment upgrades)
 - City buildings and related infrastructure: Account for equipment/vehicles - YES
- Develop stronger and more predictable code enforcement – Much improvement since 2012, ongoing effort
 - Lead: Council, City Manager
 - Existing Partners: Planning / CD, Codes, Public Works
 - Potential: Police, Fire, civic, faith, PSU, volunteers, ZHB, ACPC, Blair/Bedford Builders Association, Landlords Assoc, Chamber
 - Target Investment: Codes wages and benefits (2 persons)
 - Time Frame: Mid-Term

SERVICE AND INFRASTRUCTURE – OTHER OBJECTIVES

- Review Planning Code and other ordinances – efficiency, quality – balance development and needs of neighborhoods (commercial and residential) – **NO*****
 - Lead: ACPC, PA DCED
 - Existing Partners: Council, Zoning Hearing Board
 - Potential: Chamber, Blair/Bedford Builders Association, PSU, IUP, ABCD, BCPC, RA, IRC, Other cities, PA APA
 - Target Investment: \$5,000 code audit; up to \$35,000 code updates
 - Time Frame: Ongoing
- Maintain Blighted Demo Program – ONGOING
 - Lead: Planning / CD, Council
 - Existing Partners: HUD, Codes
 - Potential: Civic and faith groups
 - Target Investment: None
 - Time Frame: Ongoing

ECONOMIC DEVELOPMENT – KEY OBJECTIVES

- Support, and where possible, expand incentive programs for local businesses – ONGOING
 - Lead: ABCD, GAEDC, Planning / CD, Council
 - Existing Partners: AASD, Blair County
 - Potential: Chamber, BC, PSU, RA
 - Target Investment: \$50,000 annually
 - Time Frame: Ongoing
- Diversify land uses and activities in Downtown Altoona, Downtown Juniata, Downtown Wehnwood – Land development: Planning code update, Activities: New Community Engagement Specialist should address
 - Lead: Planning / CD, GAEDC, ABCD
 - Existing Partners: Council, PSU, ARHS
 - Potential: Faith, Civic, BC, property owners
 - Target Investment: Ongoing
 - Time Frame: Ongoing

URBAN DESIGN AND THE PUBLIC REALM – KEY OBJECTIVES

- Create City-wide wayfinding signage system like Pbgh and Johnstown – NO***
 - Lead: Council, Public Works
 - Existing Partners: Planning / CD, Public Works
 - Potential: Explore Altoona, Chamber, PSU (for design assistance)
 - Target Investment: \$100,000 capital investment for matching funds, design assistance PSU
 - Time Frame: Long Term
- Focus more resources on public street tree maintenance – NO*** perennial issue
 - Lead: Street Tree Commission
 - Existing Partners: Council, Planning / CD, Public Works
 - Potential: N/A
 - Target investment: \$20,000 annually
 - Time Frame Long Term
- Provide adequate trash cans and recycling containers in high traffic pedestrian areas (downtowns and parks) as funds permit – In progress, more could be done

- Lead: Public Works
- Existing Partners: IRC, CRBC
- Potential: Trash haulers, BC, faith, civic
- Target Investment : \$350,000

RESOURCES – KEY OBJECTIVES

- Continue to compare City finance and spending with other 3rd class cities – COMPLETE (ACT 47)
 - Lead: Finance Department
 - Existing Partners: Council, Planning / CD, PA DCED)
 - Potential: Chamber, ABCD, PSU, IUP
 - Target Investment: Ongoing
 - Time Frame: Short Term
- Increase awareness of historic districts and value – NO*
 - Lead: Planning /CD, Public Works, Council
 - Existing Partners: ACPC, Explore Altoona, GAEDC, ABCD
 - Potential: Local architects, Blair Historical Society, Altoona Enhancement Committee, City website, Chamber, BC, PSU, civic, faith, owners of historic properties
 - Target Investment: \$25,000 plus 500-750 hours volunteer time
 - Time Frame: Mid Term
- Work with County and regional watershed to create an education program for stormwater best practices – NO*
 - Lead: Public Works
 - Existing Partners: AWA, PA DEP, Blair Conservation District
 - Potential: BCPC, Juniata Clean Water Partnership, PA DCNR, PSU
 - Target Investment: Target Investment: \$25,000 plus 500-750 hours volunteer time
 - Time Frame: Ongoing
- Identify and promote energy conservation opportunities – In progress, more could be done
 - Lead: Planning / CD, Public Works, ACPC, Council
 - Existing Partners: IRC, Blair Community Action, utilities

- Potential: PSU, PA Resources Council, Penn Future, Blair Conservation District, civic, faith, Chamber, City website
- Target Investment: Ongoing time – staff
- Time Frame: Long Term

WELL BEING – KEY OBJECTIVES

- Work with AMTRAN and other to transform public transit into a series of wellness lines targeting routes that connect are in the vicinity of ARHS facilities – Not aware of progress here
 - Lead: Council, AMTRAN
 - Existing Partners: N/A
 - Potential: Planning / CD, ARHS, others
 - Target Investment: \$50,000 concept development and pilot project; long-term costs developed as part of implementation strategy
 - Time Frame: Mid Term
- Improve cleanliness of neighborhoods and streetscapes – green sweep – Various volunteer efforts in progress
 - Lead: Council, Planning / Community Development, Public Works
 - Existing Partners: N/A
 - Potential: trash haulers, BC, faith, civic, Operation Our Town
 - Target Investment: \$10,000 by others annually, 500-750 volunteer hours
 - Time Frame: Mid Term
- Create opportunities for residents to improve their wellness – City has invested in recreation, especially after Covid
 - Lead: ARHS, ACPC, Council
 - Existing Partners: RA
 - Potential: Planning / CD, CBRC, AHA, IDA, PSU, Civic, faith, gardening clubs, volunteers, BC, VA Hospital, Chamber, Operation Our Town
 - Target Investment: \$35,000 years 1 and 2, \$5000 annually thereafter, volunteers 250-400 hours
 - Time Frame: Mid Term

The commissioners directed staff to review the accomplishments in January of every year.

QUESTIONS FROM THE PUBLIC AND MEDIA – Mr. Kibler asked Mr. Bilotto to explain his comments about the minutes from the previous meeting. Mr. Bilotto said that he has been taught a very valuable lesson that from now on he will not make a decision until he has done a site visit. The plans that were submitted were not clear as to what the developer wanted to accomplish. We were only told what they wanted us to hear and not what kind of an impact that this plan is going to have on the environment or the neighbors that it will affect. The plan was brought up on the screen and Mr. Bilotto explained that on the left side they want to put in a sidewalk and in order to do that they will need to cut down six pine trees that is shielding the neighbors from the campus. They are getting rid of visual screening. Then on the other side of the parking lot they want to remove a sidewalk that to him, he feels is a functional sidewalk and does not need to be removed. Had he done a site visit before hand it would have made a difference as to how he would have talked to them and ultimately how he would have voted on whether or not to approve the plan as presented. There was not an omission, it just wasn't forthcoming. Ms. Brown will reach out to the developer and ask for a conversation with the ACPC.

Mr. Kibler asked about street tree placement. Mr. Albright explained that before the downsizing we had a Shade Tree Commission that was handled by a staff person. After the planning department was eliminated, the commission was disbanded and as of right now there really are no guidelines for handling tree questions or problems. The Department of Public Works has been handling situations that need attention as they arise but there is a need for some sort of guidelines and what department should be taking care of these calls.

6. ADJOURNMENT

There being no further business a motion was made by Mr. Ickes to adjourn the meeting. Meeting adjourned at 4:25 PM.

Approved by Michael Haire, Secretary

**ALTOONA CITY PLANNING COMMISSION
MEETING SCHEDULE 2024**

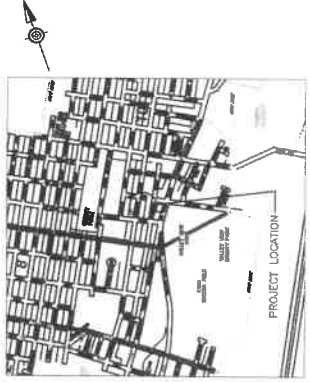
All meetings are held on the First Tuesday of every month at 3:00 P.M.
Common Room, 4th Floor, of the Altoona City Hall.

MEETING DATES

January 2, 2024
February 6, 2024
March 5, 2024
April 2, 2024
May 7, 2024
June 4, 2024
July 2, 2024
August 6, 2024
September 3, 2024
October 1, 2024
November 5, 2024
December 3, 2024

SURVEY AND PLAN REFERENCES

1. PLAN SHOWING PROPOSED REBAR SET FOR THE CAROLINE AVENUE BY GABRIEL L. PELLEGRINI LAND SURVEYOR, RECORDED IN PLOT BOOK # PAGE 167.
2. PLAN OF PLEASANT VALLEY TERRACE AS RECORDED IN PLOT BOOK # PAGE 167.



OWNER DATA
 COREY T. NOEL
 110 CAROLINE AVENUE
 ALTOONA, PA 16602-4801
 INSTRUMENT # 2022-11824

NOTES

1. THE PURPOSE OF THIS PLAN IS TO MERGE SIX PARCELS, 01.01-12-10A00-000 AND 01.10-12-10500-000 INTO ONE CONTIGUOUS PARCEL.
2. BEARINGS BASED ON NORTH AMERICAN DATUM 1983 (NAD 83).
3. TAX RECORDS AND RECORDED DEED INFORMATION SHOWN WITH RESPECT TO THE PROPERTY SHOWN HEREON MAY OR MAY NOT BE ENCUMBERED BY ONE OR MORE ADVERTISEMENTS, SERVITUDES, OR LIENS THAT COULD BE SUBJECT TO A COMPLETE TITLE REPORT. THE SURVEYOR'S RESPONSIBILITY FOR THIS PLAN WAS NOT LINKED WITH A COMPLETE TITLE REPORT PRIOR TO COMPLETION OF THIS SURVEY.
4. ALL UNDERGROUND UTILITY LOCATIONS ARE APPROXIMATE. THE UNDERGROUND UTILITY LOCATIONS ARE SHOWN WITH RESPECT TO OBSERVED UNDERGROUND UTILITY LOCATIONS (ELECTRIC, TELEPHONE AND CABLE TV) RECORDED DEED INFORMATION.
5. THE PROPERTY IS ZONED R-SH SINGLE-HOUSEHOLD.
6. BUILDING SETBACKS ARE AS SHOWN AND AS FOLLOWS:
 SIDE = 3 FEET.
 REAR = 7 FEET.

ALTOONA PLANNING ADMINISTRATOR

APPROVAL OF NO IMPACT SUBDIVISION PLAN

DATE: _____

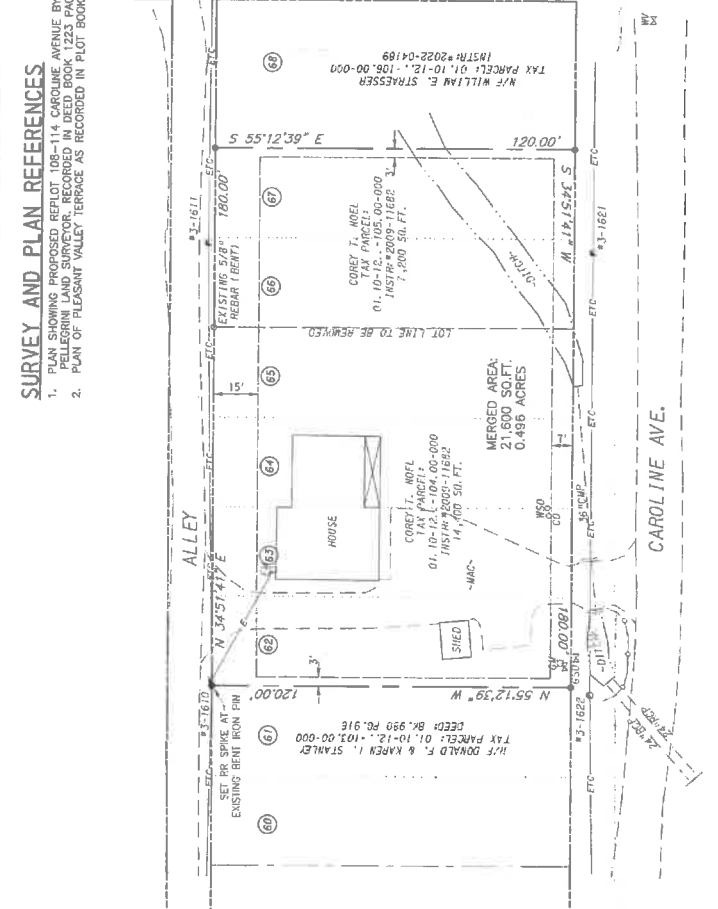
AFFIDAVIT

ON THIS THE _____ DAY OF _____, 2023, BEFORE ME A NOTARY PUBLIC IN THE COMMONWEALTH OF PENNSYLVANIA THE UNDERSIGNED, COREY T. NOEL, A PERSON WHOSE NAME IS SHOWN AS THE OWNER OF THE PROPERTY SHOWN ON THIS PLAN, HAS PERSONALLY APPEARED BEFORE ME AND HAS DECLARED THAT HE IS THE OWNER OF THE PROPERTY SHOWN ON THIS PLAN, THAT HE KNOWS THE CONTENTS OF THE PLAN AND THAT HE HAS MADE THIS PLAN TO BE HIS ACT AND PLAN, AND DESIRES THE SAME TO BE RECORDED AS SUCH.

COREY T. NOEL

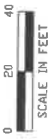
NOTARY SEAL

IN WITNESS WHEREOF, I HEREBY SET MY HAND AND OFFICIAL SEAL



LEGEND

- PROPERTY LINE
- LOT LINE TO BE REMOVED
- BUILDING SETBACK LINE
- EASEMENT LINE
- APPROXIMATE ADJOINER LINE
- FORMER PARCEL LINE
- RIGHT-OF-WAY LINE
- PLEASANT VALLEY TERRACE
- PLAN LOT NUMBER
- GUIDEBAIL
- OVERHEAD UTILITY LINES (ELECTRIC, TELEPHONE AND CABLE TV)
- WATER SHUT OFF
- WATER VALVE
- GAS METER
- GAS SHUT OFF
- CLEANOUT
- ELECTRIC METER
- WATER METER/PIPE FOUND (AS NOTED OTHERWISE NOTED)
- 5/8" REBAR SET (UNLESS OTHERWISE NOTED)
- UTILITY POLE



P. JOSEPH LEHMAN, INC.
 CONSULTING ENGINEERS
 HOLLIDAYSBURG, PENNSYLVANIA
 PROJECT NO. 7254
 DATE: 11/7/2023

DATE	NO.	REVISION

PREPARED FOR
 COREY T. NOEL
 SITUATE
 CITY OF ALTOONA, BLAIR COUNTY, PENNSYLVANIA

PLAN OF NO IMPACT SUBDIVISION

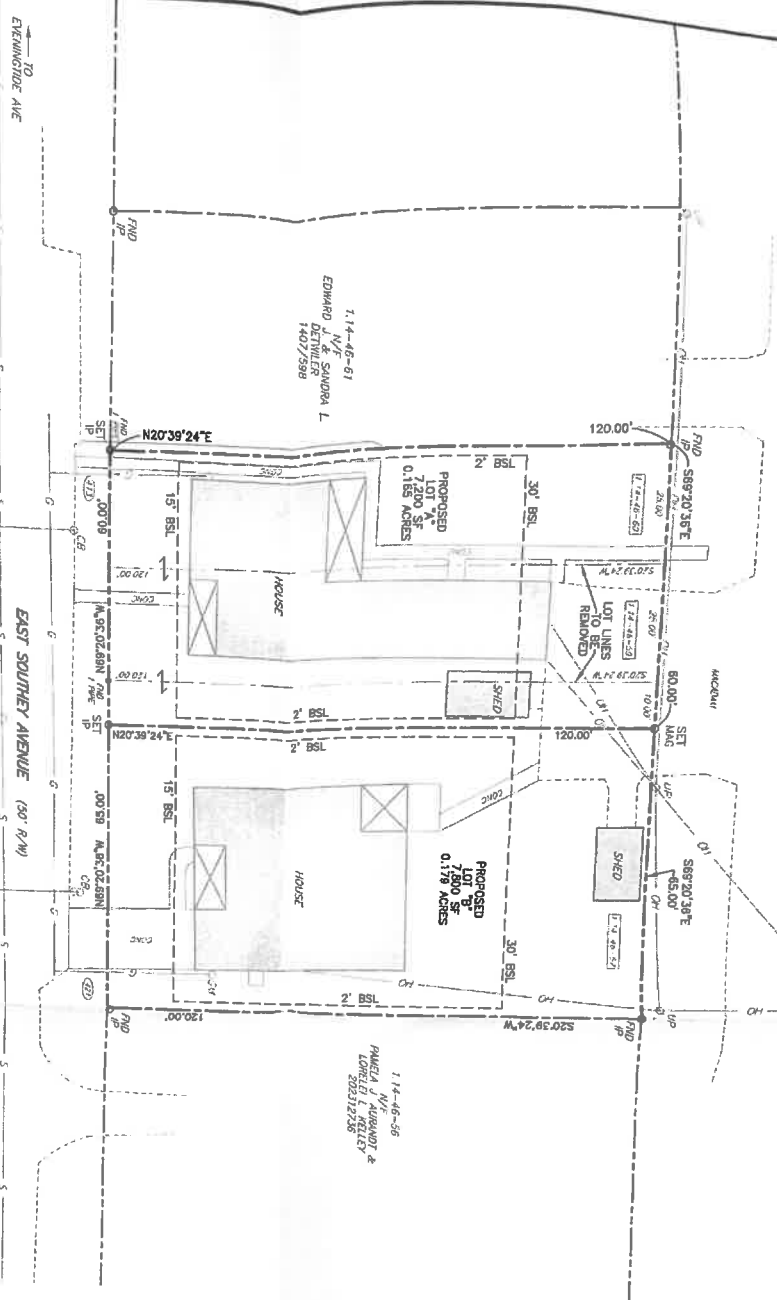
SHEET
 1 OF 1



1.14-46-68
N/E
MCCORMICK WILSON GARDENS, INC.
1215/386

1.14-46-64
N/E
RAMOY ACCOY
2019033795

CEAR STREET (30' R/W)



REVIEWED BY THE
BLAIR COUNTY
PLANNING COMMISSION

APPROVED BY THE
CITY OF ALTOONA

LEGEND

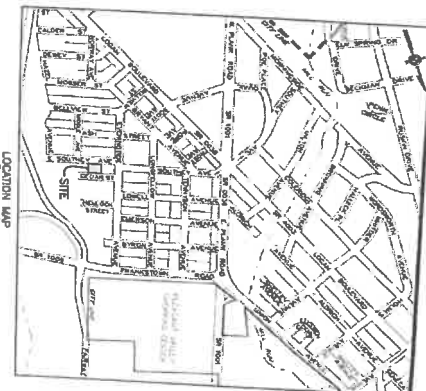
- PROPERTY LINE
- RIGHT-OF-WAY LINE
- BUILDING SETBACK LINE (RSS)
- LOT LINE TO BE REMOVED
- LINE OF MACHINA
- GAS LINE
- SEWER LINE
- OVERHEAD UTILITIES
- WATER LINE
- ADDRESS

1.14-46-49
N/E
JOHN A. FRANKLICH &
TERESA
20211881

1.14-46-47
N/E
JOHN S. MACCIER
20121833

1.14-46-46
N/E
DEBORAH A. & LARRY G.
20079811

1.14-46-45
N/E
JACK W. BOGGS H.
GRAND HOUSE
1812/1941



GENERAL NOTES:

1. PROPERTY IS CURRENTLY OWNED BY JOHN J. CASTLE AND IS RECORDED IN BLAIR COUNTY INSTRUMENT NUMBER 201917226, 1.14-46-68, PLOT PARCEL NUMBERS 1.14-46-67, 1.14-46-69, & 1.14-46-70.
2. PROPERTIES BEING ALL OF LOTS 109 THRU 113 IN THE PLOT RECORDED IN BLAIR COUNTY FILL BOOK # IN PAGE 107.
3. THE PURPOSE OF THIS PLAN IS TO RECONSTRUCT/REIMAGINE THE LOTS BETWEEN THE ABOVE REFERENCED PARCELS TO CREATE AND RECONSTRUCT THE EXISTING STRUCTURES TO BETTER ENCOMPASS THE EXISTING STRUCTURES.
4. SUBJECT PROPERTIES ARE CURRENTLY ZONED R-SH - SINGLE HOUSEHOLD DISTRICT.
5. BUILDING SETBACK RESTRICTIONS:
SIDE = 10'
REAR = 30'
6. NO PORTION OF THE SUBJECT PROPERTIES LIE WITHIN THE 100 YEAR FLOOD PLAIN ACCORDING TO THE DIGITAL FLOOD INSURANCE RATE MAP FOR BLAIR COUNTY.
7. THE LOCATION OF UNDERGROUND UTILITIES ARE BASED ON EXISTING FIELD EVIDENCE AND PROVIDED PLANS AND SHOULD BE CONSIDERED APPROXIMATE.

CERTIFICATION OF OWNERSHIP

COMMONWEALTH OF PENNSYLVANIA, COUNTY OF BLAIR, ON THIS 17th DAY OF JANUARY, 2024, BEFORE ME, A NOTARY PUBLIC IN AND FOR THE COMMONWEALTH OF PENNSYLVANIA, JOHN J. CASTLE, WHO BEING DULY SWORN, APPEARED AND DEPOSED AND SWS THAT HE/SHE IS THE OWNER OF THE PROPERTY SHOWN ON THIS PLAN, THAT THE SUBMISSION PLAN BEING RECORDED AS SUCH ACCORDING TO LAW WITNESS MY HAND AND SEAL THE DAY AND DATE ABOVE WRITTEN.

John J. Castle
NOTARY PUBLIC

Commonwealth of Pennsylvania - Notary Seal
John J. Castle
Blair County
My Commission Expires May 24, 2024
Notary Commission Number 1181178

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PROJECT NO.:	4652-3
FILE NAME:	4652-3 SUB.DWG
DATE:	11-21-23
DESIGNED BY:	X
DRAWN BY:	JSE
CHECKED BY:	MVB

PRELIMINARY / FINAL
LOT LINE RELOCATION / MERGER
FOR
JOHN J. CASTLE
(413 TO 421 E. SOUTHEY AVENUE)

CITY OF ALTOONA, BLAIR COUNTY
PENNSYLVANIA

DATE & INITIALS	REVISION DESCRIPTION

SCALE: 20' 0' 20'
1" = 20'



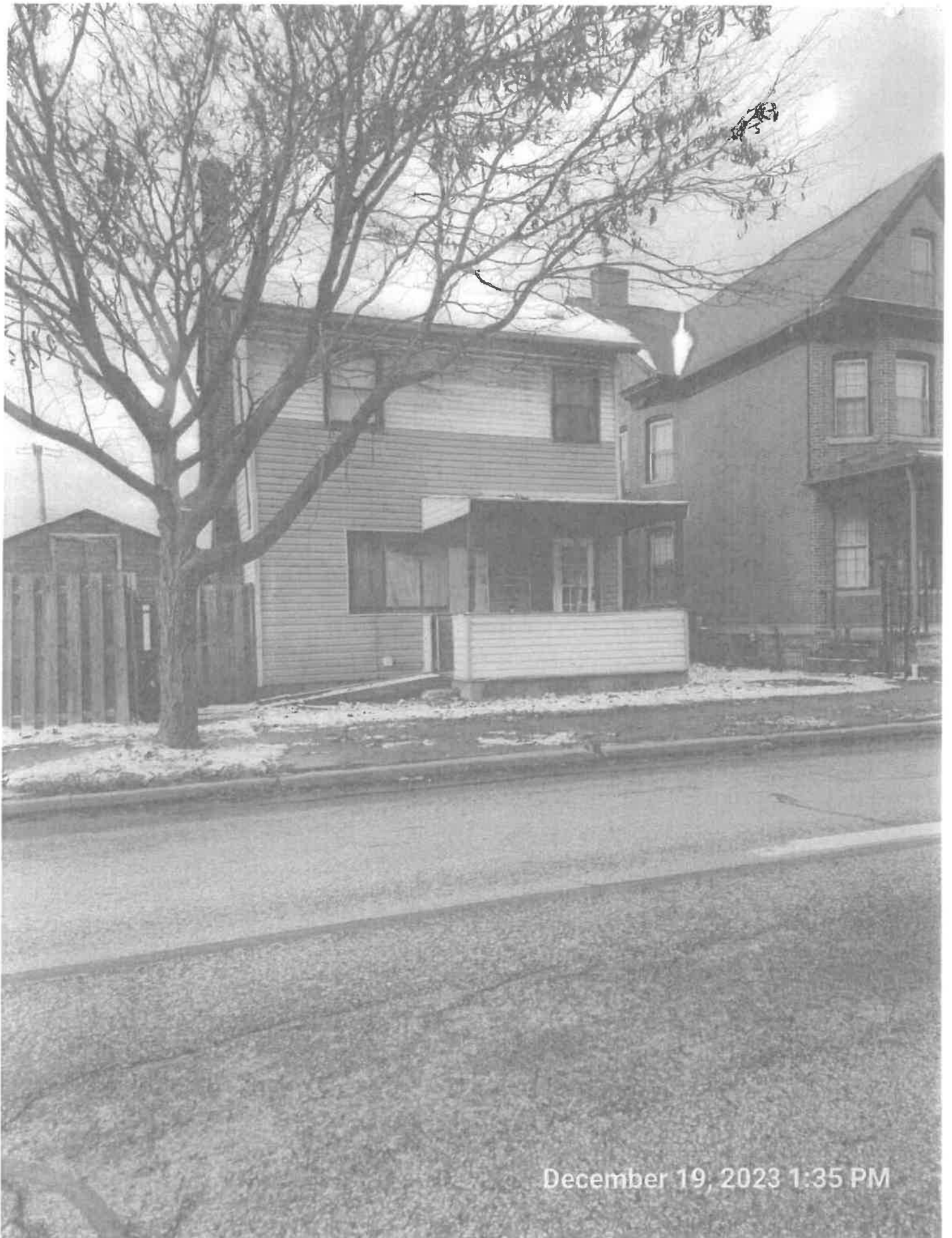
420 Allegheny Street
Hollidaysburg, PA 16848
P.(814) 698-7430
www.keller-engineers.com



1112 6th Avenue
Herman Bott & Mary Kuny (Bott)
1112 6th Avenue
Altoona, PA 16602

Property is a vacant, residential structure in substandard condition not suitable for rehabilitation. Numerous broken and/or missing windows, missing siding, hole in porch, walls rotted where siding is missing. Rotted cornice – appears to be rotted in center of roof and is starting to sink. Appears to have been burglarized for the copper. Rubbish and accumulation throughout the building. Owner is deceased, no record of power of attorney. Property is abandoned and squatters are entering the property. Taxes are due for 2021, 2022, and 2023 totaling \$1,536.35. Water is shut off but electric and gas are still active.

The City will demolish the structure and place a lien on the property for the cost of demolition. Appropriate reuse for this property is residential in nature.



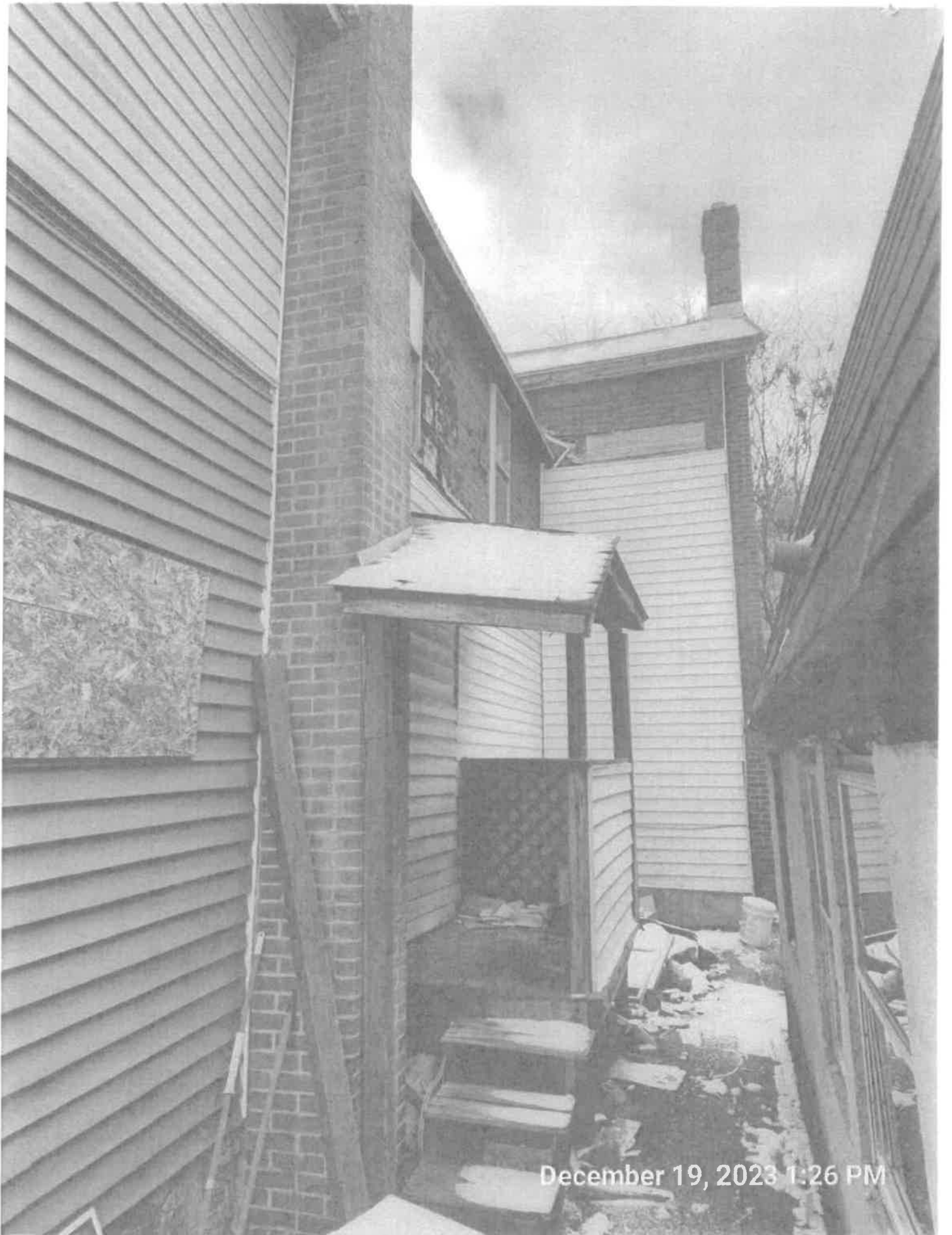
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December 19, 2023 1:26 PM



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